

JUST ANOTHER NATURAL NUT

SOLUTIONS FOR SUSTAINABLE LIVING

THE CLEANING STANDARD



MANUAL SIX

THE
NIC NACS
AND
STUFF

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April Anderson Publication- 2013

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TOOLS

1. Cloths
2. Paintbrush
3. Duster
4. Plastic knife
5. Step Ladder

PRODUCT

1. Glass Cleaner

TIPS ON TOOLS & PRODUCT

1. The paintbrush is the best tool for cleaning nic nacs, wall art and instruments
2. Make sure your cloths do not have any rips or loose ends that may cause damage items discussed in this manual

Safety Tip

In all honesty, I do not, nor did I ever allow my staff to dust Royal Doulton figurines or any items I deemed irreplaceable and I always let the client know these items would not be touched even to be moved for dusting underneath.

TIPS ON NIC NACS & OTHER ODDITIES



Whether the plants are fake or real, they need dusting. With your duster, gently dust the leaves from stem to point both top and under. Make sure to wipe down the pot/container with dampened cloth (sprayed with glass cleaner)



Some clients will tell you not to dust the guitars but if you need to just run your duster all around and down the shaft to remove dust build-up. Don't forget to dust the stand too. No need to use cloth



The paintbrush will get in to all the grooves, crevices, edges to remove dust build-up. Use it on the keys as well (starting from the back and bringing the dust forward). With dampened cloth (sprayed with glass cleaner) wipe down the exposed exterior of the piano as well as the keys. Don't forget the pedals and stool.



For recessed candle holders, remove the tea light candles (if tins are empty throw them out) and wipe the inside with a dampened cloth (sprayed with glass cleaner). If there is wax drippings use the flat side (not serrated) of the plastic knife to remove (preferably do this over the garbage can) and then wipe with a hot water cloth (excess water wrung out) until wax is gone.



Remove candles to clean base (follow above directions to remove candle wax from holders). To remove dust from candles gently flick with paint brush so as to not disturb the wick. With a dampened cloth (sprayed with glass cleaner) wipe entire base including underneath.



Unprotected wall art should only have the tops dusted to remove settling dust. Do not try to dust the fronts of unprotected original art work. Only if it is a reproduction faux can you use your duster along the front to clean



When dusting a framed original oil painting do not touch the art only the frame and to ensure no damage only use your paint brush to gently dust the frame and matting around the picture



Glass covered wall art can be first dusted with paintbrush, making sure to get in to the inner corners as well as top and sides of frame. With dampened cloth (sprayed with glass cleaner) wipe down the glass protector and with a dry cloth, polish dry.



Free standing picture frames can be cleaned following the same procedure for glass covered wall art. Remember to always wipe down the back of the frame as well.



Grandfather and mantle clocks have many intricate areas that need to be dusted on a regular basis. Using the duster, dust the entire clock (if there is enough room you should be able to run the duster along the back from top to bottom and under to remove cobwebs)

Take the paintbrush and run along crevices and edges to remove dust build-up

With a dampened cloth (sprayed with glass cleaner) gently wipe the glass and polish with a dry clean cloth. Once done take the dampened cloth and wipe down the rest of the casing of the clock. Do not forget the top (use the step ladder if needed)



Using the duster, dust the entire clock moving in a clock wise motion

With a dampened cloth (sprayed with glass cleaner) gently wipe the glass and polish with a dry clean cloth. Once done take the dampened cloth and wipe down the rest of the casing Do not forget the top (use the step ladder if needed)



Use only your paint brush to dust any small nic nacs and figurines. Gentle strokes so you do not break off any of the delicate pieces.



Floor or any decorative vases are best just wiped with a dampened cloth (sprayed with glass cleaner) from top to bottom full circle. Do not forget to wipe out the inside lip



Metal pieces like this are best cleaned with just a paint brush. Make sure you get the top and sides of every piece and the front edges as well as the posts



Just run your paint brush from left to right along each metal rod and each attachment



With paintbrush dust all the intricate metal surrounding the mirror (if the dusting has been neglected for some time you might need to take a toothbrush to the frame to remove stuck on dust). Spray glass cleaner on to a clean cloth and polish the mirror streak free



With paintbrush dust all the intricate metal surrounding the mirror (if the dusting has been neglected for some time you might need to take a toothbrush to the frame to remove stuck on dust). Spray glass cleaner on to a clean cloth and polish the each decorative mirror to a streak free shine. With pieces like this, you may only have to polish the mirror every 3rd or 4th visit.



Take magazine out of rack and do one of 2 things. Vacuum the inside with crevice tool or turn upside down and use paint brush to loosen and remove dust from the inner pocket. Dust the outside with paintbrush and wipe the metal with dampened cloth (sprayed with glass cleaner)



Use the step ladder to reach the upper rod and curtain. Run the duster along the top of curtain to remove dust and run along rod from one end to the next on top, behind and under to remove cobwebs

On the inside of the curtains, gently beat with duster from top to bottom to remove dust and then give the bottoms a little shake



Run duster along front of fabric runner and gently beat the duster along the back of runner to remove dust



Large slat blinds are easily dusted with a dry cloth. Cupping each slat with the cloth you can cover both sides at once. Start at the left hand side and slide the cloth to the right. Go down to the next slat and go from right to left. Repeat until all slats are dusted. Switch cloth to other clean side once you feel the one side is too dirty to continue. Use cloth to dust pole and string. If dust is stuck on then use a dampened cloth (sprayed with glass cleaner) instead of dry cloth following the same procedure as above



Treat California style shutters the same as the large slat blinds except open them to clean from the back instead of at the front (the open/close pole at the front of each shutter makes it harder to smoothly clean each slat). Make sure to wipe down the entire plastic or wood frame work.



When it comes to the traditional horizontal blinds, just dust with duster. Dust the front from top to bottom going back and forth from left to right. Then with the cord, change the direction of the blind to the opposite of the first position. Go behind the blind and follow the above procedure.



Dust the top valance and under the inside of valance
Run the duster along each slat on both sides from left to right until all slats are dusted
Dust along the bottom from left to right to remove any cobwebs



Honeycomb shades just need to be dusted with the duster gently beating both sides as you move from the top to bottom



When you clean tension blinds. Do not pull on them or raise them just in case you break the tension. Just lightly run the duster along the top front and back.